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ZEN/COMNAVRESFOR NEW ORLEANS LA
INFO ZEN/CNO WASHINGTON DC
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UNCLAS

SECTION 1 OF 2

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SUBJ: DRILLING RESERVE SPECIAL DUTY ASSIGNMENT PAY (SDAP)

UNCLASSIFIED//

UNCLAS //N01001//

ALNAVRESFOR 007/03

MSGID/GENADMIN/COMNAVRESFOR//

SUBJ/DRILLING RESERVE SPECIAL DUTY ASSIGNMENT PAY (SDAP)//

REF/A/DOC/CONGRESS/01FEB2001//

REF/B/DOC/DOD/07AUG1985//

REF/C/DOC/SECNAV/03FEB1988//

REF/D/DOC/OPNAV/28MAY1987//

NARR/REF A IS TITLE 37 USC CH 5 SEC 307. REF B IS DODINST 1304.27.

REF C IS SECNAVINST 1160.1. REF D IS OPNAVINST 1160.6A.//

POC/HALE A/PNC(SW-AW)/COMNAVRESFOR N12/LOC:NEW ORLEANS

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RMKS/1. THIS ALNAVRESFOR PROVIDES INFORMATION AND INITIAL
IMPLEMENTATION GUIDANCE FOR SDAP AND IS ONLY APPLICABLE TO DRILLING
RESERVISTS IN A DRILL PAY STATUS.

2. BACKGROUND. PER REF A, THE FY01 NATIONAL DEFENSE AUTHORIZATION
ACT (NDAA) MODIFIED SECTION 307 OF TITLE 37, U.S. CODE TO PAY THE
SDAP ENTITLEMENT TO ENLISTED MEMBERS OF THE RESERVE COMPONENTS
NOT ON ACTIVE DUTY. THIS PAY BECOMES EFFECTIVE 1 OCTOBER 2003.
DRILLING RESERVISTS WILL RECEIVE 1/30TH OF THE SDAP AWARD LEVEL
FOR EACH DRILL PERFORMED. THE NAVAL RESERVE SUPPORTS SDAP AS A
TOOL TO HELP OBTAIN HIGH QUALITY PERSONNEL FOR DESIGNATED SPECIAL
DUTY ASSIGNMENTS (SDA'S) AND SUSTAIN ADEQUATE MANNING LEVELS.
SDA'S INVOLVE DEMANDING DUTIES REQUIRING EXTRAORDINARY EFFORT FOR
SATISFACTORY PERFORMANCE, OR AN UNUSUAL DEGREE OF RESPONSIBILITY
IN THE ACCOMPLISHMENT OF ASSIGNED DUTIES. PAY LEVELS AND
AMPLIFYING INFORMATION WILL BE CONTAINED IN A FUTURE ALNAVRESFOR
MESSAGE SUBJ: DRILLING RESERVE SPECIAL DUTY ASSIGNMENT PAY (SDAP).
AUTHORITY FOR SDAP PROGRAMS IS PROVIDED IN REFERENCE B. NAVY
POLICY AND PROCEDURE GUIDELINES ARE PROVIDED IN REFERENCES C AND D.

3. ELIGIBILITY.

A. MUST BE ENTITLED TO BASIC PAY AS A DRILLING RESERVIST.

B. SERVING IN PAYGRADE E-3 OR HIGHER;

C. APPROVED BY THE RESERVE UNIT COMMANDING OFFICER AS FULLY QUALIFIED IN THE AUTHORIZED SDA. IN CASES OF QUESTIONABLE ELIGIBILITY FOR DRILLING RESERVISTS, NAVAL RESERVE ACTIVITIES (NRA'S) SHOULD REQUEST DETERMINATION FROM COMNAVRESFOR (N11);

D. LOCALLY OR CROSS-ASSIGNED TO AND WORKING IN AN SDA BILLET. THE DRILLING RESERVIST'S RESERVE BILLET SEQUENCE CODE (RBSC) AND ACTIVE BILLET SEQUENCE CODE (ABSC) COMBINATION ON THE RESERVE UNIT ASSIGNMENT DOCUMENT (RUAD) MUST BE IDENTIFIED AS AN SDA IN THE ANNUAL ALNAVRESFOR MESSAGE SUBJ: DRILLING RESERVE SPECIAL DUTY ASSIGNMENT PAY (SDAP). WHILE IN A DRILLING STATUS, THIS REQUIREMENT IS WAIVED AND THE PAY WILL CONTINUE IF THE MEMBER IS:

(1) ASSIGNED TEMPORARY ADDITIONAL DUTY (TEMADD) AND ON ANNUAL TRAINING (AT) OR ACTIVE DUTY FOR TRAINING (ADT) REQUIRING USE OF THE SDA SKILL.

(2) ASSIGNED TEMADD, ON AT, ADT OR ACTIVE DUTY FOR SPECIAL WORK (ADSW) NOT REQUIRING USE OF THE SDA SKILL, IN WHICH CASE THE PAY CONTINUES FOR NOT MORE THAN 90 DAYS.

(3) ATTENDING A FORMAL SCHOOL DIRECTLY RELATED TO THE SDA WHILE ON AT OR ADT.

(4) ATTENDING A FORMAL SCHOOL NOT DIRECTLY RELATING TO THE SDA WHILE ON AT OR ADT. IF THE COURSE LENGTH EXCEEDS 90 DAYS, THE SDAP MUST BE STOPPED AFTER THE 90TH DAY.

(5) IN A DUTY STATUS REQUIRING THE USE OF THE SDA SKILL WHILE ASSIGNED TO A PRECOMMISSIONING OR RECOMMISSIONING CREW WHEN THE ACTIVITY HAS NOT RECEIVED A COMPLETE RUAD OR WHILE ASSIGNED TO A NEWLY APPROVED SDA BILLET THAT IS NOT YET REFLECTED ON THE COMMAND'S RUAD.

(6) IN A TEMPORARY NOT PHYSICALLY QUALIFIED (TNPQ) STATUS FOR A PERIOD NOT TO EXCEED 12 MONTHS. THIS WAIVER DOES NOT APPLY TO A MEMBER WHO IS A PATIENT DUE TO DISEASE OR INCAPACITATION RESULTING FROM DRUG OR ALCOHOL ABUSE AS ESTABLISHED BY A LINE OF DUTY INVESTIGATION.

E. WHEN PERFORMING ADSW GREATER THAN 29 DAYS OR WHEN GAINED TO ACTIVE STRENGTH AS A RESERVIST, ACTIVE DUTY SDAP ELIGIBILITY APPLIES. REFER TO CURRENT CNO (N1) NAVADMIN SUBJECT: SPECIAL DUTY ASSIGNMENT PAY (SDAP).

F. NEC INTERPRETATIONS

(1) FOR THOSE SDA'S REQUIRING AN NAVY ENLISTED CLASSIFICATION (NEC), SDAP ELIGIBILITY REQUIRES NEC CERTIFICATION. NEC CERTIFICATION FOR SDAP CAN BE ACCOMPLISHED BY ONE OF THE FOLLOWING METHODS:

(A) THE DATE OF THE COMMANDING OFFICER'S NEC CHANGE REQUEST (EPMAC 1221/2). NRPC'S APPROVAL IS REQUIRED PRIOR TO STARTING THESE PAYMENTS AND PAYMENT WILL START ON THE APPROVAL DATE WHICH IS GENERALLY THE DATE OF THE EPMAC 1221/2 AND NOT NECESSARILY THE DATE NRPC PROCESSED THE EPMAC 1221/2.

(B) PAGE 4 OR PAGE 13 ENTRY BY TRAINING ACTIVITY

CERTIFYING SUCCESSFUL COURSE COMPLETION AND AN EPMAC 1221/2 SUBMITTED TO NRPC.

(C) NEC ASSIGNMENT APPEARING ON THE RUAD.

(2) PRINCIPAL, COMPONENT, AND RELATED NEC RELATIONSHIPS FOR NON-NUCLEAR RATINGS.

(A) MEMBERS HAVING THE PRINCIPAL NEC ARE ELIGIBLE FOR COMPONENT OR RELATED NEC SDAP.

(B) MEMBERS HAVING A COMPONENT OR RELATED NEC ARE ELIGIBLE FOR PRINCIPAL NEC SDAP WHEN ASSIGNED TO AND USED IN THE PRINCIPAL NEC BILLET.

G. PAYMENT START/RESTART DATES. PAYMENT WILL START ON THE DATE THE COMMANDING OFFICER CERTIFIES THE MEMBER AS FULLY QUALIFIED FOR AND SERVING IN AN SDA, EXCEPT FOR THE FOLLOWING:

(1) WHEN NEC CERTIFICATION IS THE CONTROLLING FACTOR IN DETERMINING THE START DATE, ONE OF THE FOLLOWING APPLIES:

(A) THE DATE OF THE COMMANDING OFFICER'S EPMAC 1221/2. NRPC'S APPROVAL IS REQUIRED PRIOR TO STARTING THESE PAYMENTS AND PAYMENT WILL START ON THE APPROVAL DATE.

(B) THE DATE OF THE TRAINING ACTIVITY'S PAGE 4 OR PAGE 13 ENTRY.

(2) IN INDIVIDUAL CASES WHERE A DETERMINATION OF ELIGIBILITY HAS BEEN REQUESTED, NRPC MAY SPECIFY THE DATE.

(3) IF A MEMBER'S SDAP WAS PREVIOUSLY STOPPED FOR FAILURE TO MAINTAIN THE MINIMUM LEVEL OF QUALIFICATION (SUBPARAGRAPH 3.I. (2) BELOW), PAYMENT WILL NOT RESTART FOR A MINIMUM OF 6 MONTHS FROM THE STOP DATE.

H. PAY LEVEL CHANGE, SCHEDULED TERMINATION, AND DUTY ASSIGNMENT DISESTABLISHMENT. ANY PAY LEVEL REDUCTION, TERMINATION, OR ASSIGNMENT DISESTABLISHMENT WILL NORMALLY BE ANNOUNCED AT LEAST 90 DAYS IN ADVANCE.

(1) PAYMENTS SCHEDULED FOR TERMINATION WILL BE INDICATED IN THE ANNUAL ALNAVRESFOR SUBJECT: DRILLING RESERVE SPECIAL DUTY ASSIGNMENT PAY (SDAP) IN THE TERMINATIONS/REDUCTIONS PARAGRAPH. SDAP TERMINATIONS WILL TAKE EFFECT 90 DAYS AFTER THE EFFECTIVE DATE OF THE SDAP ALNAVRESFOR. SDAP WILL CONTINUE AT HALF RATE FOR ONE YEAR FROM THE EFFECTIVE DATE OF TERMINATION. REDUCTIONS WILL TAKE EFFECT 90 DAYS AFTER THE EFFECTIVE DATE OF THE SDAP ALNAVRESFOR. ELIGIBILITY FOR CONTINUED PAY AS PERTAINING TO REDUCTIONS AND TERMINATIONS IS CONTINGENT UPON THE MEMBER MAINTAINING ELIGIBILITY AND REMAINING IN THE BILLET IN WHICH THE SDAP WAS EITHER REDUCED OR TERMINATED. NEW PAYMENTS MAY NOT BE STARTED ON OR AFTER THE EFFECTIVE TERMINATION DATE.

(2) IF THE BILLET OR DUTY ASSIGNMENT IS DISESTABLISHED, THE MEMBER'S SDAP WILL BE STOPPED ON THE EFFECTIVE DATE OF DISESTABLISHMENT.

I. INDIVIDUAL ELIGIBILITY TERMINATION. PAYMENT DEPENDS ON CONTINUED QUALIFICATION AND ELIGIBILITY. PAYMENT WILL BE STOPPED

ON THE DATE THAT A MEMBER:

(1) LOSES ELIGIBILITY THROUGH PERMANENT CHANGE OF STATION (PCS) ASSIGNMENT OR REASSIGNMENT TO DUTY NOT REQUIRING USE OF THE SDA SKILL. PAY CONTINUES THROUGH THE DAY PRIOR TO THE DATE OF DEPARTURE FROM THE SDA.

(2) FAILS TO MAINTAIN THE MINIMUM LEVEL OF QUALIFICATION REQUIRED IN THE SDA. PAYMENT WILL STOP ON THE DATE SPECIFIED IN EPMAC 1221/2. THE SDAP MUST NOT, IN ITSELF, BE STOPPED AS A PUNITIVE MEASURE.

(3) IS TRANSFERRED DIRECTLY TO THE U.S. NAVAL ACADEMY, PREPARATORY SCHOOL FOR FUTURE ASSIGNMENT TO THE U.S. NAVAL ACADEMY, OR TO OTHER PROGRAMS LEADING TO A COMMISSIONED STATUS.

(4) IS DISCHARGED OR REMOVED FROM A DRILLING RESERVE PAY STATUS.

J. PERSONNEL OFFICE PROCEDURES. SERVICE RECORD ENTRIES AND ANNUAL REVIEW REQUIREMENTS ARE SUMMARIZED BELOW:

(1) NRA'S NOTIFY COMNAVRESFORCOM (N11) OF INDIVIDUAL SDAP ELIGIBILITY VIA LETTER IN THE SAMPLE FORMAT BELOW CERTIFYING THE START/STOP ENTITLEMENT. A NEW REPORT IS REQUIRED UPON ANY LOSS OR TRANSFER ACTION:

	SOCIAL SECURITY	SDA	SDAP	
NAME	NUMBER	BILLET	LEVEL	BILLET IDENTIFICATION
TOMICH, P	XXX-XX-XXXX	9580	SD-2-110	COMMAND MASTER CHIEF (CMC)
COONEY, T	XXX-XX-XXXX	4503	SD-2-110	STEAM GEN PLANT INSPECTOR
MACKENZIE, J	XXX-XX-XXXX	5332	SD-1-75	BASIC EOD TECH

(2) AUTHORITY FOR RECEIVING SDAP MUST BE REVIEWED AND RECERTIFIED ANNUALLY IN JUNE BY THE UNIT COMMANDING OFFICER (NOT BY DIRECTION) VIA LETTER TO COMNAVRESFORCOM (N11) IN THE SAMPLE FORMAT BELOW:

1. PER REF E, I CERTIFY THE BELOW LISTED MEMBER(S) IS/ARE AUTHORIZED

TO CONTINUE RECEIVING SDAP FOR THE ASSIGNMENT INDICATED:

	SOCIAL SECURITY	SDA	
NAME	NUMBER	BILLET	BILLET IDENTIFICATION
TOMICH, P	XXX-XX-XXXX	9580	COMMAND MASTER CHIEF (CMC)

CO'S SIGNATURE

(3) FOR DRILLING RESERVISTS, COMNAVRESFORCOM (N11) WILL INITIATE STOP ACTION FOR SDAP WITH AN EFFECTIVE DATE OF 1 JUNE IF THE AUTHORITY IS NOT RECERTIFIED BY 31 AUGUST.

4. THIS IS A LONG AWAITED PAY FOR OUR DRILLING RESERVISTS WHO PERFORM THE SAME EXTREMELY DEMANDING DUTIES OR DUTIES DEMANDING AN UNUSUAL DEGREE OF RESPONSIBILITY AS THEIR ACTIVE DUTY COUNTERPARTS. DRILLING RESERVE SDA'S ELIGIBLE FOR SDAP AND THEIR AWARD LEVELS

WILL BE RELEASED VIA A FUTURE ALNAVRESFOR MESSAGE SUBJ: DRILLING
RESERVE SPECIAL DUTY ASSIGNMENT PAY (SDAP).//

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